

EUROPEAN ASSOCIATION OF JAPANESE RESOURCE SPECIALISTS <EAJRS>

CHARTER

(Revised to include amendments agreed at the Foundation Workshop in Berlin in October 1989)

A. NATURE AND AIMS

Art. 1 The European Association of Japanese Resource Specialists is an association of international character formed with the purpose of promoting and fostering, by every available means, the development and dissemination of information and library resources on Japan in Europe. To fulfil these aims the Association will hold regular meetings and perform other related activities, including publication.

B. MEMBERSHIP

Art. 2 Membership is open to any active librarians, curators, information scientists/brokers and academics in Europe with an interest in Japan. After the inaugural meeting, new members may Join by application and with the approval of the Committee.

Art.3 Observer or liaison membership is also open to colleagues in Japan and other countries outside Europe. They may join by application and with the approval of the Committee.

C. AFFILIATION

Art.4 The Association shall seek affiliation with the European Association of Japanese Studies (EAJS) and other appropriate bodies.

D. ADMINISTRATION

Art.5 The Association shall be governed by a Committee which shall be made up of 12 members, one of whom shall be a liaison member representing an institution in Japan.

Art.6 Candidates for membership of the Committee shall be proposed by at least two active members. They shall be elected at a general meeting for a period of three years. They may be re-elected for a further term of office. The Committee shall elect a Chairman, Secretary, Treasurer and Editor from among its members. It may also elect leaders of working groups for any particular projects the Association may decide to embark on.

E. FINANCE

Art.7 An individual membership fee shall be charged, the amount to be regularly review by the Committee.

F. MEETINGS

Art. 8 The Chairman shall convene Committee meetings as requested by members, except that one of these shall always coincide with the general meeting which will normally coincide with the Conference of the European Association of Japanese Studies.

Art. 9 Members may send suggestions or proposals for the agenda to the Secretary so that it can be circulated at least three weeks ahead of each meeting. Decisions are to be taken by a majority of the members present at each meeting.

6. LANGUAGE

Art.10 English and Japanese shall be regarded as official working languages but other languages can be used if so wished by members.

H. HEADQUARTERS

Art. 11 For administrative convenience, the Association shall have its headquarters at the institution where the Secretary works.

I. DUTIES OF THE OFFICERS

Art.12 The Chairman shall preside over all meeting. If the Chairman is unable to be present he or she shall nominate a deputy with the approval of the Committee, The Chairman shall normally represent the Association in relations with outside bodies.

Art. 13 The Secretary shall be in charge of all correspondence, files, invitations to meetings, the taking of minutes and the keeping of membership registers.

Art. 14 The Treasurer shall be in charge of managing the funds of the Association. He or she shall collect monies due to the Association, including membership fees, and make all payments. The Treasurer shall keep a regular account and shall report to the General Meeting of the Association. An independent auditor may be appointed to oversee the work of the Treasurer.

J. DISSOLUTION

Art.15 Dissolution of the Association shall be decided by a majority vote of members at an extraordinary meeting. The Committee shall dispose of any assets of the Association as appropriate.